



An HMC & IAPS Independent School, founded in 1379

Performing Arts Tuition is offered to pupils through lessons with Mrs. Susan Duncan, Head of Drama and visiting Tutors. Performing Arts Tuition covers a range of disciplines from Acting and Speaking, Communication and Musical Theatre offering progression through the Trinity exam board. These lessons are chargeable to parents as Extras through the Fees Account.

1. Availability of tuition: The Performing Arts Faculty is able to offer tuition from Prep 3 through to Upper 6th in Speech and Drama, Communication Skills and Musical Theatre.

1.1. Senior School: All tuition is available to pupils at all levels of the Senior School, subject to timetable availability.

1.2. Magdalene House Prep 3 to Prep 5 pupils will be escorted to and from their lessons, whilst those in Prep 6 are responsible for their own prompt attendance to the sessions.

2. Charges: The standard charges for 2021/22 (subject to review) are as follows;

- Acting and Speaking £19.60 for a 30 minute individual lesson
- Communication Skills £19.60 for a 30 minute individual lesson

At the discretion of the tutor we are able to offer paired lessons for both Acting and Speaking and Communication Skills at the cost of £9.80 per lesson. This will be dependent upon there being two or more pupils who have opted for this arrangement. Please note that this arrangement will only be offered to pupils until such a time as it is felt it would be more beneficial for them to receive individual lessons: that is: when the pupils reach a sufficient standard to make this a necessity. This will be discussed with the parents/.guardians at the appropriate time.

- Musical Theatre:
£19.60 for a 30 minute individual lesson
£11.85 for a 45 minute paired lesson
£6.70 for a 45 minute small group lesson

This will be dependent upon their being an appropriate number of pupils who have opted for this arrangement.

There will be approximately ten lessons per term.

2.1. These charges will be reviewed on an annual basis and may change

2.2. Charges for performing arts lessons are payable termly in arrears. They will be charged as Extras directly to the fees account. Therefore any Michaelmas term lesson charges will be invoiced alongside the Lent Term fees and are due on the first day of the Lent Term.

2.3. Pupils commencing performing arts lessons will receive the first 5 lessons free of charge as a trial, so the charge for the first term will be 50% of the standard expected value.

2.4 Pupils will only be entered for external exam board exams with parental permission, and the exam fee will be charged as Extras directly to the Fees Account.

2.5. Any accessories required (for example scripts) will be charged as Extras directly to the Fees Account.

3. Notice for discontinuing Lessons:

3.1. A minimum of three weeks' notice must be submitted in writing to the Head of Drama. For example, should a child wish to cease tuition at the end of the Lent Term, written notice must be submitted three weeks before the end of Lent Term.

3.2. If lessons are terminated without due notice, a term's fees will be charged.

3.3. As pupils approach the end of their time in Prep 6 or fifth Form (Senior School), provision will still be made for the following academic year. The normal rules for discontinuing lessons apply.

4. Pupil absence: If a child is absent and is likely to miss a lesson, parents should inform Pupil Services of this when they contact them to report their child absent. Sessions missed by pupils for whatever reason (including through illness) may still be charged. When a pupil's absence is known in advance, within the confines of the timetable, alternative arrangements may be made. However, the School is under no obligation to make allowances for a pupil's absenteeism.

5. Timetables for lessons: Master copies of the timetables are posted on Drama noticeboards around the school, are available through teaching staff and are posted on individual Firefly accounts. The lesson will be on a rotating timetable each week. As pupils will be missing part of an academic lesson, it is imperative that they catch up with work covered in their absence, including homework that it set.