



WISBECH GRAMMAR SCHOOL

Teacher of Modern Foreign Languages (Preferably September 2019 start or January 2020).

We require an outstanding and dynamic Teacher of Modern Foreign Languages who has a proven ability to communicate their enthusiasm and passion for their subject. This post will have a particular focus of teaching Spanish to KS5 and the ability to teach French and or German to KS4 would be desirable. This role will also teach languages within our Prep School from Prep 4.

You will be deeply committed to the success of every pupil and will have an excellent understanding of current educational thinking, demonstrating a proactive and innovative approach towards future developments in the subject.

The post represents an excellent opportunity for a newly qualified ambitious entrant into the profession or an experienced teacher who can share their expertise and love of the subject, and teach lessons which inspire and enthuse our pupils. Equally important are personality, aptitude, and initiative, the ability to work as part of a team and communicate effectively at all levels.

All members of the teaching staff are expected to assume a pastoral role within the School and to contribute to the School's extra-curricular and activities programmes which may include assisting in Sports or Duke of Edinburgh for example.

Salary is according to Wisbech Grammar School's own scale.

The post-holder must be committed to the safeguarding and promotion of the welfare of young people.

All members of the teaching staff are expected to assume a pastoral role within the School and to contribute to the School's extra-curricular and activities programmes which may include assisting in Sports or Duke of Edinburgh for example.

JOB DESCRIPTION

TITLE: Teacher of Modern Foreign Languages

DEPARTMENT: Modern Foreign Languages

RESPONSIBLE TO: The Head of Modern Foreign Languages

Key Responsibilities:

While the following list is not intended to be exhaustive, it outlines the principle responsibilities of the successful applicant.

Teaching Responsibilities

- Work closely with the Head of Modern Foreign Languages
- Preparing lessons and teaching assigned classes, using appropriate teaching and learning strategies to communicate clear learning objectives and expectations
- Encouraging pupils to take responsibility for their own learning, resources and the environment
- Preparing and presenting pupils for national examinations

- Organising and maintaining a stimulating working environment appropriate for a range of activities
- Securing an excellent standard of behaviour in the classroom through establishing appropriate rules and high expectations of discipline which pupils respect
- Ensuring that resources are organised and readily available in order to promote a purposeful environment for teaching and learning to take place
- Assessing, recording and reporting on the work of pupils in accordance with school policies
- Maintaining and presenting appropriate pupil records and reports
- Liaising effectively with parents/carers through informative oral and written reports on pupils' progress and achievements, discussing appropriate targets and encouraging them to support their children's learning
- Sharing good practice on the teaching of French and Spanish with colleagues and across the School
- Run extra-curricular activities and clubs
- Liaising with pastoral care staff and learning support staff when necessary
- Liaising with teaching staff and Senior Management
- Undertaking the role of form teacher, if required

Wisbech Grammar School is committed to safeguarding and promoting the welfare of children and young people and expects all its staff and volunteers to share this commitment. The post holder must be willing to undergo child protection screening, including reference checks with previous employers and a criminal record check with the Disclosure and Barring Service.

Person Specification

Essential:

- A good honours degree
- Have excellent verbal and written skills and the ability to communicate effectively and succinctly at all levels
- Show keen attention to detail
- Be professional and well organised, be able to be flexible and work under pressure, both independently and within a small team
- Have the ability to show initiative, think creatively and understand the importance of being proactive in a busy workplace environment
- Be prepared to take on responsibility and be fully accountable
- Have the ability to see matters from a whole school perspective and consider issues objectively
- Have an understanding of the ethos of the Wisbech Grammar School
- Be an ambassador for the School
- Have a high degree of emotional intelligence and a robust sense of humour

Preferred:

- A teaching qualification
- Evidence of personal professional development and experience in suitable areas
- Knowledge, understanding of and experience in independent day or boarding schools

TERMS OF APPOINTMENT

Salary: Salary is according to the Wisbech Grammar School scale and will depend upon qualifications and experience. Children of staff receive a significant fee remission but will be required to sit the entrance exams before acceptance.

Probation: The position is subject to a twelve month probationary period.

APPLICATIONS

Applications must be submitted on a Wisbech Grammar School application form with a covering letter (no longer than one side of A4) addressed to the Headmaster, Mr Chris Staley. Your application can be supported by a CV. Applications annotated "see attached cv" will not be considered. If you need to ask for more information, please email Paul Logan (Deputy Head Academic) PGLogan@wisbechgrammar.com

Please e-mail your application to HR@wisbechgrammar.com or post your letter, and application form to:

Mrs Sue Simmons
Human Resources Manager
Wisbech Grammar School
47 North Brink
Wisbech
Cambridgeshire PE13 1JX

Closing date: Applications must be received by 9am on Tuesday 21 May 2019
Interviews will be held during week commencing 20 May 2019